ENC1101 Section W; CRN: 17289 MW: 8:30 - 9:45 a.m. – WC Bldg. 5, 214

August 29 – December 18, 2016 Department Telephone: 407-582-4108

Instructor: Rhonda Nelson Email: [rnelson9@valenciacollege.edu](mailto:rnelson9@valenciacollege.edu)

Office Hours – n/a meet before or after class Department Location: Building 5-231

# TEXTS

Bullock, Richard and Francine Weinberg. *The Little Seagull Handbook*. 2nd ed. New York: W.W.

Norton, 2014.

Buscemi, S.V., and Charlotte Smith. *75 Readings Plus*. 10th ed. New York: McGraw-Hill, 2013

**Course Materials**

* Folder with pockets for submitting final essays
* Reliable computer, Internet Atlas Access and printer

**Prerequisite for Course:** Score of 99 on writing component of PERT or equivalent score on other state-approved entry test or minimum grade of C in ENC 0025C or EAP 1640C, and a score of 104 on reading component of PERT or equivalent score on other state-approved entry test or minimum grade of C in REA 0017C or EAP 1620C.

**Course Description:**

ENC 1101 is a three-credit course which requires a C or better to earn credit towards graduation. This course develops essay form, including a narrative essay, and instruction and practice in expository writing. Emphasis is on clarity of central and support ideas, adequate development, logical organization, coherence, appropriate citing of primary and/or secondary sources, and grammatical and mechanical accuracy. It is a Gordon Rule course in which you are required to demonstrate college-level writing skills through multiple assignments. The minimum grade of “C” required in ENC 1101 is used to satisfy the Gordon Rule and general education requirements. This course reinforces the following **Valencia Core Competencies**:

1. Think critically & creatively and make reasoned choices by acquiring, analyzing, synthesizing, integrating and evaluating knowledge
2. Make reasoned value judgments and responsible commitments
3. Communicate with different audiences using varied and appropriate methods
4. Act purposefully, reflectively, and responsibly.

This writing course is important to your college education because it will help you develop effective writing skills, the foundation upon which more advanced writing skills will be built. While many of you are taking this course because it is a college requirement, I will do my best to keep you interested and engaged. No matter which career path you take, whether you desire to study engineering, art, business, nursing, science, or literature, writing is an essential skill for success. We will write frequently and engage in invention, discovery, drafting, and revision as steps of the writing process. We will also discuss specific elements of writing such as audience, critical reading and thinking skills, confidence, and control.

**Course Objectives:**

* To engage in invention, discovery, drafting, and revision as a writing process
* To learn a range of available choices to produce effective writing for specific audiences
* To develop critical reading and thinking skills
* To gain confidence and control as writers

To accomplish these ENC1101 goals, you will engage in three major writing projects and weekly writing assignments.

**Essay Stipulations**

For each essay and writing homework assignments, all final drafts must be typed and **must include a cover page**. They must also be double-spaced, in Times New Roman 12 point font and follow standard MLA format. Paper length will be listed on the assignment sheet for each essay. Peer review drafts do not have to meet the page requirement, however, the more you write, the more feedback you can receive.

**Class Participation:**

Much of our class time will be spent discussing drafts of your writing, either in groups or in the larger class. You will discuss ideas, conference on drafts, comment in writing on each other's writing, and help each other with editing. I expect you to attend all classes and be an **active** participant in your learning. If you are not in class and not doing the reading and writing assignments, you will be dropped from the course and/or receive a failing grade. Being unprepared for class is unacceptable in college courses; consistently unprepared students may be asked to leave class, receive an F in participation, counted absent for the day, or dealt with according to college attendance regulations.

**Evaluation:**

Your grade depends on a combination of drafting, thinking, writing, and speaking. Individual drafts will not be graded. I will collect your work at the end of each essay assignment; your grade will reflect the thinking, writing, and rewriting done during that assignment period.

**The grading distribution is as follows:**

Unit 1 - Narrative 100

Unit 2 – Comparison & Contrast 100

Unit 3 - Argument 100

Homework assignments 80

Class participation, final exam 20

Your grade distribution includes drafts and peer reviews

**Final Drafts are 3-5 pages (subject to change)**

**Essay Grading Scale:**

A = 90-100 D = 69-60

B = 89-80 F = 59 and below

C = 79-70

**Course Grading Scale:**

A = 100 - 90

B = 89 - 80

C = 79 – 70

D = 69 – 60

F = 59 and below

**Homework Grades**

Most of your homework/class assignments will be graded with checks that correspond to the following:

5 = A; 4= B; 3 = C; 2 = D; 1 & 0 = F

**Gordon Rule**

ENC1101 is subject to the **Gordon Rule**, Rule 6A-10.030 of the Florida Administrative Code requiring students to write a minimum of three (3) college level assignments. Students in a Gordon Rule class must earn a grade of C or better to receive course credit. IF YOU FAIL TO SUBMIT ONE OF THE THREE REQUIRED ESSAYS, YOU WILL FAIL THE COURSE.

**Attendance:** This course requires regular attendance and punctuality. Attendance will be taken at each class meeting. FIVE absences will be excused for medical or personal reasons, however, missing more than three classes will negatively affect your final course grade (**attendance will be taken during conference meetings**). If you miss more than five classes, you will be withdrawn from the course at my discretion. Show respect for your classmates and the class by arriving on time. You will not be allowed to make up work missed at the beginning of the class**.** You must also be present for the duration of the class; signing the attendance sheet then leaving before class is over will result in an absence. If you need to leave class before it is over, be courteous and ask for permission in advance.

**Missed Classes:** You are responsible for work or assignments missed due to absence. Failure to attend class does not excuse you from work due the following class period.

**Late Assignments:** Assignments are due at the beginning of the assigned class period. Assignments turned in as much as one day late will be penalized eleven points.Assignments more than three days late will receive a failing grade. All unit essays must be submitted to earn a grade of “C” or better in this course. **NOTE**: Homework assignments are due on the due date; two or more points will be deducted for late assignments.

**Plagiarism:** Plagiarism is unacceptable academic behavior. Committing plagiarism will result in loss of credit on a particular assignment to failure in the course. Visit the Library website for information on ***what*** and ***how*** to document: **http://www.valenciacollege.edu/library/west/research/documentation.asp**

Make note of these three important policies concerning academic honesty:

You must submit ***original*** papers for ENC 1101, not essays submitted in another course, during a previous attempt at ENC 1101 or during high school. Turning in the same essay for two different courses is considered ***self-plagiarism*** and will result in a ***zero*** for the assignment.

Copying and pasting from Internet sources without providing correct documentation is ***not*** college-level work. The first instance—***even if it is a single sentence***—will result in a zero for the assignment.

Academic dishonesty could result in your withdrawal from the course.

**Withdrawal Policy**: A student who withdraws from class before the withdrawal deadline of November 11, 2016, will receive a grade of “W.” I am permitted to withdraw you from class up to the beginning of the final exam period, for violation of my attendance policy, as stated in the syllabus. You are not permitted to withdraw from this class after the withdrawal deadline; if you remain in the class after the withdrawal deadline, you can only receive a grade of A, B, C, D, F or I. An “I” grade will only be assigned under extraordinary circumstances that occur near the end of the semester. If you receive an “I,” the work missed must be made up during the following semester, at which time you will get an A, B, C, D or F. Failure to make up the work during the following semester will result in you getting a grade of F in the course. Any student who withdraws from this class during a third or subsequent attempt in this course will be assigned a grade of “F.” **Note: The Drop/Refund Deadline is Tuesday, September 6th at 11:59 p.m.**

**Valencia College Core Competencies**

The faculty of Valencia College has identified four core competencies that define the learning outcomes for a successful Valencia graduate. These competencies provide the context for learning and assessment at Valencia College. You will be given opportunities to develop and practice these competencies in this class. The four competencies are:

1. **Think** - think clearly, and creatively, analyze, synthesize, integrate and evaluate in the many domains of human inquiry
2. **Value** - make reasoned judgments and responsible commitments
3. **Communicate** - communicate with different audiences using varied means
4. **Act** - act purposefully, effectively and responsibly.

**Students with Disabilities:** Students with disabilities who qualify for academic accommodations must provide a letter from the office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class. The office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities (West Campus, SSB room 102; (407- 582- 1523).

**Writing Center**: Students are strongly encouraged to take advantage of the services offered by the writing centers at each of the Valencia campuses. The Writing Center, located in the Communications Center of the West Campus is free, and open to all students. At the Communications and Writing Centers at West, trained assistants offer tutoring and consulting on all aspects of the writing process. They help develop and improve writing skills. The Center offers drop-in hours (Mon-Sat.). You can contact staff at 407-582-1812.

**Baycare Services:** Baycare is a contracted provider for Student Assistance Services that provides referrals for private and confidential counseling services to provide short-term assistance to credit students who need to resolve problems that are affecting their college performance. Call 1-800-878-5470 for a referral.

**E-mail protocols:** Do not email assignments or homework without my consent. For email

correspondence, include your name, class meeting time/day and/or section number in the subject

line.

**Cell Phones & Electronic gadgets:** Place cell phones on silent before entering class. No cell phones, laptops, iPods, or other electronic gadgets should be in use in the classroom.

Disclaimer: I reserve the right to change the syllabus and/or schedule at any time during the semester. Final course grades are non-negotiable. If you need an A in this class, you must meet the qualifications of an “A” student.

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| **Nelson ENC 1101, Section W Class Schedule for fall 2016**  **August 23 – December 18**  Note: Below is the **general syllabus** for the course. More details about specific assignments will be provided in class handouts | | | | | | |
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| **Date** | | **Class Topic** | | **Assignment Due** | |
| Wk. 1 Monday August 29 | | Introduction to Comp 1  Diagnostic essay  Student Introduction | | **Due 8/30**: *The Little Seagull Handbook* (LSH) read W-1 - W-3: pgs.2-16 & pgs. 75-78. | |
| Wk. 1 Wednesday August 31 | | Introduction to Writing and critical thinking  Vocabulary Word of the Week: Diffident- Lacking confidence | | **Due 9/7:** *75 Readings Plus* (75 RP) pgs. 79 – 81. **Journal 1**: Write a one page response to one of the two questions under “Engaging the Text” (pg. 82). On your cover page, state which question you are responding to and include vocab. word of the week. | |
| Wk. 2 Monday September 5 | | **LABOR DAY**  **NO CLASS** | |  | |
| Wk. 2 Wednesday September 7 | | Reading Discussion  **Journal 1 Due**  Introduction to Narration  Vocabulary word of the week:  Fatuous – Silly; foolish | | **Due 9/12**: In LSH, read pgs. 58-61 & in 75 RP read pgs. 10-19.  **Journal 2:** Write journal response to one of the questions under “Engaging the Text” on page 13 OR page 20. | |
| Wk. 3 Monday September 12 | | **Journal 2 due**  Reading discussion  Narration topic brainstorm | | **Due 9/14**: 75 RP: pgs. 21-24 &  Pgs. 107-8 in LSH. | |
| Wk. 3 Wednesday September 14 | | Reading Discussion  Plagiarism workshop | | **Due 9/19:** Read pgs. 26-29 in 75 RP. | |
| Wk. 4 Monday September 19 | | Reading discussion  Narration example  Vocabulary Word of the week: Innocuous – not harmful | | **Due 9/21:** Work on Narrative essay for peer review. | |
| Wk. 4 Wednesday September 21 | | Narrative peer review  Sign up for Narrative conference | | **Due 9/26**: Work on Unit 1 draft for conference | |
| Wk. 5 Monday, September 26 | | Narrative Conference | |  | |
| Wk. 5 Wednesday September 28 | | Narrative conference | | **Due 10/3:** Work on Narrative final | |
| Wk. 6 Monday October 3 | | **NARRATIVE FINAL DUE**  Introduction to Unit 2  Vocabulary word of the week: Capricious – unpredictable; fickle | | **Due 10/5**: in LSH Read pgs. 21-22; In 75 RP, pgs. 193-194 & 208-210 (“Neat People vs. Sloppy People”). | |
| Wk. 6 Wednesday October 5 | | Reading discussion  Topic brainstorm | | **Due 10/10:** In 75 RP read pgs. 223-227. **Journal 3** on one of the questions under “Engaging the Text” on page 228. Include Vocab. Word | |
| Wk. 7 Monday October 10 | | **Journal 3 due**  Reading discussion | | **Due 10/12**: In 75 RP, read pgs. 493-496: *Superman and Me* | |
| Wk. 7 Wednesday October 12 | | **Reading discussion**  **MLA Workshop** | | **Due 10/17**: In 75 RP, read pgs. 212-215 (*Two Ways to Belong in America*) | |
| Wk. 8 Monday October 17 | | **Reading discussion**  **Topic and format discussion** | | **Due 10/19**: Work on Unit 2 for peer review. | |
| Wk. 8 Wednesday October 19 | | **Unit 2 Peer Review**  **Bring two copies** | | **Due 10/24:** Work on Unit 2 draft for conference. | |
| Wk. 9 Monday October 24 | |  | |  | |
| Wk. 10 Wednesday October 26 | | **Unit 2 conference** | |  | |
| Wk. 10 Monday October 31 | | **Unit 2 conference** | |  | |
| Wk. 11 Wednesday November 2 | | **Comparison and Contrast DUE**  **Introduction to Argument essay** | | **Due 11/7**: Read pgs. 80-89 in LSH. In 75 RP read pgs. 363-364 and pgs. 369-371 (“Texting in Class is Rampant”). | |
| Wk. 11 Monday November 7 | | **Reading discussion**  **Topic discussion**  **Vocabulary word of the week:**  Fortuitous- happening by chance | | **Due 11/9**: In 75 RP, read pgs. 413-417. For **Journal 4**, respond to questions “a” or “b” in “Engaging the Text” on page 418. | |
| Wk. 11 Wednesday November 9 | | **Reading discussion**  **Topic discussion**  **Journal 4 due** | | **Due 11/14**: Be prepared with an argument topic. | |
| Wk. 12 Monday November 14 | | **FIELD TRIP** | | **Due 11/16:** In 75 RP, read pgs. 465-474 “On Dumpster Diving.” For **Journal 5,** respond to question b in Engaging the Text on page 475. | |
| Wk. 12 Wednesday November 16 | | **Field Trip discussion**  **Reading discussion**  **Journal 5 due** | | **Due 11/21**: Review logical fallacies. Work on Argument draft for peer review. | |
| Wk. 13 Monday November 21 | | **Unit 3 peer review**  **Sign up for conference** | |  | |
| Wk. 13 Wednesday November 23 | | **HAPPY THANKSGIVING**  **NO CLASS** | |  | |
| Wk. 14 Monday November 28 | | **Unit 3 conference** | |  | |
| Wk. 14 Wednesday November 30 | | **Unit 3 conference** | |  | |
| Wk. 15 Monday December 5 | | **Unit 3 conference** | | Work on Essay 3 final | |
| Wk. 15 Wednesday December 7 | | **ARGUMENT ESSAY DUE**  **Semester recap** | |  | |
| Wk. 16 Wednesday December 14 | | **FINAL EXAM**  **7:00 – 9:30 a.m.** | |  | |